

ICHP Board of Directors Meeting Minutes

1:30-4:00 p.m.

Thursday, August 1, 2019

<u>TOPIC</u>	<u>ACTION</u>	<u>PERSON</u>
I. Call to Order	Meeting called to order at 1:33pm	N. Chapman
II. Announcements/Introductions	Information	Board
III. Board Responsibilities, Confidentiality, Conflicts of Interest **	ASHP webinar on Board Responsibilities is available to Board Members. Board members and specifically Division Directors and Committee Chairs are asked to review their sections of the website to ensure current materials are displayed and let staff know if anything should be removed.	S. Meyers
IV. Approval of Minutes– June 5, 2019**	Minutes as previously submitted; <i>accepted</i> by the Board without additions or corrections	E. Rainville
V. Treasurer’s Report a. Financial Report – June 2019 **	Balance Sheet, Budget Report and Consolidated Balance Sheet covering through June 2019 have been distributed. On target with income and expenses. Will change from monthly to annual breakdown in the budget line.	S Meyers/K Schultz
VI. Unfinished Business a. ISMS Resolution on Ophthalmics for discharge.	a. Update from last meeting summary. Illinois Hospital Assoc. contacted and is a resource issue. Will continue discussions.	S Meyers
VII. New Business a. Legislative Day Bus proposal** b. ICHP 2019 Awards**	a. Proposal to coordinate with IPhA to donate \$500 to the Pharmacy Schools for student coordination and transportation for legislative day. Voted to approve. Scott will provide feedback with outcome. b. Nominations for Amy Lodolce Mentorship Award, New Practitioner Leadership Award, ICHP Industry Award and Pharmacy Technician of the Year Award were presented. Voting for each award will take place by e-mail ballot shortly after this Board call.	S. Meyers S. Meyers
VIII. Reports – Staff, Officers, House of Delegates a. Executive Vice President i. Membership Report ** ii. Board of Pharmacy Update ** b. Vice President of Professional Services c. President d. Immediate Past President i. Nominations Committee ** e. President-Elect	a.i. The membership report was distributed in the packet. Please contact any individuals you know personally and remind them to renew. a.ii. Pharmacy Board meeting on July 9th. NABP meeting focused on technology and expansion of technician roles. Remediation process for pharmacists failing board exams and new Director for Profess Reg Div were presented. Summary of Board actions were distributed in the packet. b. Working to accredit an annual meeting and one-day conference. c. No report d.i. Eligible candidates are listed in the Report with at least 1-3 candidates for each open position. Nominations are still be accepted until end of August. e.i. Town Hall Recommendations has been distributed and were discussed. Updates to report are printed in bold and 2019 Spring Meeting items were added. Revisions should be submitted to Carrie.	S. Meyers S. Meyers T. Wegner N Chapman T Hunerdosse C. Vogler

<ul style="list-style-type: none"> i. Town Hall Recommendations ** ii. Exec Vice President Search Comm 	<p>e.ii. Job description and recruitment budget statement in packet and updated via email were distributed. Both were approved by vote.</p>	<p>C. Vogler</p>
<p>IX. Reports – Divisions, Committees and Networks</p> <ul style="list-style-type: none"> a. Educational Affairs <ul style="list-style-type: none"> i. Annual Meeting ii. Spring meet b. Government Affairs <ul style="list-style-type: none"> i. Collaborative Pharmaceutical Task Force ** ii. NPN/PAC Reception at Annual c. Marketing Affairs <ul style="list-style-type: none"> i. Tech Network ii. 2 for 1 new tech membership d. Organizational Affairs <ul style="list-style-type: none"> i. Constitution and Bylaws update** e. Professional Affairs <ul style="list-style-type: none"> i. Position Statements (7) f. Central Region Director g. Northern Region Director h. Southern Region Director i. KeePosted Committee Report j. New Practitioner Network k. Ambulatory Care Network l. Pharmacy Director Network m. 340b Network 	<p>a.i. Report was sent out. Annual meeting agenda set for Sept 12-14. Need volunteers for Networking session. 89 registered currently. Forming a task force to put together a grant proposal for CCDPH Opioid Education. Reviewing survey results with Educational Affairs recommendations.</p> <p>a.ii. Meeting balance sheet sent out. ICHP paid MSHP \$45,825 to even expense/profit tally.</p> <p>b.i. Report of Task Force 15 motions and 13 approvals has been distributed and were discussed. Complete descriptions will be in KeePosted. Final meeting is Aug 13th. Recommendations move to Dept of Professional Regs.</p> <p>b.ii. Reception to be held with lobbyists on Thursday night of the Annual Meeting.</p> <p>c.i. Report in packet. Report includes action on social media and outreach, KeePosted and proposal for Technician Task Force. Agreed re-naming to Technician Network. Chair of Network will have vote on the Board. Minor revisions will be needed on ICHP By-Laws.</p> <p>c.ii. Piloting 2 for 1 for technician membership dues during site visits proposal. Approved.</p> <p>d. Proposed revisions to ICHP Constitution and Bylaws in packet. Mostly grammatical and consistent wording changes. Clarified appointment of committee chairs by the President. This will be voted on at next Board meeting.</p> <p>e. Two Position Statements were eliminated because of duplication. Proposed revisions to Specialization within Pharmacy was presented will be voted on at next Board meeting. Seven Position Statements voted on were Herbal and Alternative Substance Position Statement, Medication Error Reporting and Support for Just Culture Position Statement, Redispensing Other Pharmacy Supplied Meds Position Statement, Promotion of Public Education on Health Position Statement, The Pharmacists Role in Transitions of Care Position Statement, Tech-Check-Tech Position Statement and Patient Centered Care Position Statement. Potential entries for Best Practice Award submitted and winner has been chosen. 4 submissions for Student Chapter Award so far.</p> <p>f. No report.</p> <p>g. No report</p> <p>i. No report</p> <p>j. Report in packet.</p>	<p>D. Martin</p> <p>D. Martin</p> <p>S. Meyers</p> <p>S. Meyers</p> <p>B. Man</p> <p>B. Man</p> <p>M. Lee</p> <p>K. Terry</p> <p>A. Boblitt</p> <p>E. Wozniak L. Fromm J. Phillips B. McCarthy</p> <p>B Cryder</p> <p>S Meyers</p> <p>S Durley</p>

	<p>k. Report in supplemental email. Nomination for vice-chair announced and awaiting approval.</p> <p>l. Survey questions sent out. Next meeting in Sept.</p> <p>m. No report</p>	
<p>X. Reports – Technician/Student Chapters/Other</p> <p>a. Technician Representative</p> <p>b. Midwestern University,</p> <p>c. University of Illinois at Chicago</p> <p>d. Southern Illinois University at Edwardsville</p> <p>e. UIC - Rockford</p> <p>f. Chicago State University</p> <p>g. Rosalind Franklin University</p> <p>h. Roosevelt University</p>	<p>a. Nothing to report</p> <p>b. Nothing to report</p> <p>c. Nothing to report</p> <p>d. Nothing to report</p> <p>e. Nothing to report</p> <p>f. Nothing to report</p> <p>g. Nothing to report.</p> <p>h. Nothing to report</p>	<p>K. VanKuiken</p> <p>I. Khan</p> <p>J. Baker</p> <p>K. Ingold</p> <p>B Clafshenkel</p> <p>S. Abduljiawad</p> <p>N. Shah</p> <p>J. Balingit</p>
<p>XI. Other Business / Reports</p> <p>a. Pharmacy Technician Certification Board</p> <p>b. ICHP Pharmacy Action Fund **</p> <p>c. ICHP Building Company LLC **</p>	<p>a. Report in packet. Next year will have 3 specialty certifications.</p> <p>b. Financial Reports in packet.</p> <p>c. Financial Report (Balance Sheet) in packet. New lease proposal in the works.</p>	<p>S. Meyers</p> <p>S. Meyers</p> <p>S. Meyers</p>
<p>XII. Summary of Actions/Task assignments</p>	<p>-Accepted the June 2019 minutes</p> <p>-Accepted Legislative Day Proposal and bus proposal</p> <p>-Accepted Exec VP Job description and budget</p> <p>-Accepted revisions to 7 Position Statements</p> <p>-Accepted 2 for 1 technician dues pilot</p>	<p>N. Chapman</p>
<p>XIII. Next Meeting Notice – August 1, 2019</p>	<p>Information</p>	<p>N. Chapman</p>
<p>XIV. Adjournment</p>	<p>Adjournment was called at 3:31pm</p>	<p>N. Chapman</p>

ICHP BOARD OF DIRECTORS MEETING ATTENDANCE (date)		
Travis Hunerdosse	Immediate Past President*	P
Noelle Chapman	President*	P
Carrie Vogler	President-Elect*	P
Ed Rainville	Secretary*	P
	Secretary-elect	-
Kathryn Schultz	Treasurer*	P
Chris Crank	Treasurer -elect	E
Kristine VanKuiken	Technician Representative*	E
	Technician Representative-elect	-
Bernice Man	Director, Marketing-Affairs*	P
	Director-elect, Marketing Affairs	-
David Martin	Director, Educational Affairs*	P
	Director-elect, Educational Affairs	-
Mary Lee	Director, Organizational Affairs*	P
Elise Wozniak	Director-elect, Organizational Affairs	E
Karin Terry	Director, Professional Affairs*	P
Amy Boblitt	Director-elect, Professional Affairs	P
Chris Crank	Director, Government Affairs*	E
Sharon Karina	Director-elect, Government Affairs	P
Bryan McCarthy	Chair, New Practitioners Network	P
Natalie Tucker	Chair-Elect, New Practitioners Network	E
Brian Cryder	Ambulatory Care Network, Chair	P
Elise Wozniak	Northern Region Director*	E
Alifiya Hyderi	Northern Region Director-Elect	E
Amy Boblitt	Central Region Director*	P
Julie Downen	Central Region Director-elect	E
Lynn Fromm	Southern Region Director*	P
Jared Sheley	Southern Region Director-elect	P
Scott Meyers	Executive Vice President*	P
David Tjhio	Chairman, Committee on Technology	E
Irum Khan	MWU CCP Student Chapter President	E
Josiah Baker	UIC COP Student Chapter President	E
Bill Clafshenkel	UIC Rockford Student Chapter President	E
Kristen Ingold	SIUE Student President	E
Sanad Abduljiawad	CSU-ICHP Student President	E
Jeremy Fernandez Balingit	Roosevelt University Student President	E
Nimita Shah	Rosalind Franklin Student President	E
Jennifer Phillips	Editor, <i>KeePosted</i> and Chairman on the <i>KeePosted</i> committee	P
Milena McLaughlin	Assistant Editor, <i>KeePosted</i>	P
Trish Wegner	Vice President of Professional Services, ICHP	P
Maggie Allen	Director of Operations, ICHP	P
Melissa Dyr Dahl	Communications Manager	E
Sandra Durley	Chair 340b Network	E
Jim Dorociak	Past President	P
P= Present; E= Excused; * = voting member of the board		