

ICHP Board of Directors Meeting Minutes

1:00-4:00 p.m.

Wednesday, June 5, 2019

Conference Call Number 800.371.9219 Conference ID: 8815622#

AGENDA

<u>TOPIC</u>	<u>ACTION</u>	<u>EST. TIME</u>	<u>PERSON</u>
I. Call to Order	Meeting called to order at 1:04pm	1 min	N. Chapman
II. Announcements/Introductions	None	2 min	Board
III. Board Responsibilities, Confidentiality, Conflicts of Interest **	Financial Statements will be presented in this meeting.	2 min	S. Meyers
IV. Approval of Minutes– March 28, 2019**	Minutes as previously submitted; <i>accepted</i> by the Board without additions or corrections	5 min	E. Rainville
V. Treasurer’s Report a. Financial Reports – May 2019** b. Audit Report **	a. Balance Statement and Profit/Loss Budget vs. Actual Sheets through April 2019, have been distributed and were reviewed. b. Audit Report dated May 24, 2019 was distributed and were reviewed. All Financial and Consolidation materials dated through Dec 2018 were found to be ‘in order’ and meeting audit standards. Separation of duties is acceptable but is classified as a ‘deficiency.’	5 min 10 min	S Meyers S Meyers
VI. Unfinished Business	None		
VII. New Business a. Ill State Medical Society (ISMS) Resolution on Ophthalmics for discharge**	a. Chicago Medical Society and ISMS asking for collaboration with ICHP on a resolution to allow for dispensing of topical medications from Operating Room or Emergency Room areas for Post-discharge patient use to reduce waste and cost was presented and discussed. This issue will be brought to Government affairs.	2 min	S. Meyers
VIII. Reports – Staff, Officers, House of Delegates a. Executive Vice President i. Membership Report ** ii. Board of Pharmacy Update ** b. Vice President of Professional Services c. President d. Immediate Past President i. Nominations Committee ** e. President-Elect	a.i. The membership report was distributed in the meeting packet. Some membership gain noted. Some email reminders are being blocked. Please contact any individuals you know personally and remind them to renew. a.ii. No report b. Great Lakes meeting was completed. c. No report d.i. Members of Nomination Comm and open positions were included in meeting packet. Nominations are encouraged for Board member replacements. Trying for 2 candidates for each position term limits are 2 so some current officer are eligible. President-elect is still in need for a candidate.	2 min 2 min 2 min 2 min 2 min 2 min 2 min	S. Meyers S. Meyers T. Wegner N. Chapman T Hunerdosse C. Vogler C. Vogler

<ul style="list-style-type: none"> i. Town Hall Recommendations ii. Exec VP Search Comm ** 	<p>e.i. Town Hall Recommendations had been distributed and were discussed. Some minor changes to report were made with 2019 items.</p> <p>e.ii. Monthly meetings and working on job description and a timeline for candidate selection.</p>		
<p>IX. Reports – Divisions, Committees and Networks</p> <ul style="list-style-type: none"> a. Educational Affairs b. Government Affairs <ul style="list-style-type: none"> i. Bill Summary ii. Collaborative Pharmaceutical Task Force ** c. Marketing Affairs d. Organizational Affairs e. Professional Affairs <ul style="list-style-type: none"> i. Position Statements (4) f. Central Region Director g. Northern Region Director h. Southern Region Director 	<p>a. Report was sent out. Spring meeting had 230 total Registrations. Looking for future venues for next joint meeting. Sept 12-14 Annual meeting plans are set and registration is open. Need volunteers with Networking session.</p> <p>b.i. Packet of Legislative bills has been distributed and some bills were discussed. Weekly update reports are being provided from lobbyist.</p> <p>b.ii. Task Force meeting summary was distributed. Advertising/soliciting, work environment (work hours and breaks), production quotas, prescription transfer, and violation reporting were discussed. Next meeting is June 19th in Springfield and Chicago. Votes will likely take place at this meeting.</p> <p>c. Report in packet. Projects include Student chapter contest, website analytics, Facebook group, succession planning, KeePosted Leadership profiles, Tech network proposal, Champions project and membership retention for new graduates.</p> <p>d. Report in packet. Completed review of the Constitution and are three quarters through the Bylaws. Changes will be brought to next Board meeting.</p> <p>e. Report in packet. Reviewed and voted on 4 Position Statements (see list below) and 7 additional position statements were discussed (Herbal and dietary substance, Medication error reporting and support for just culture, Redispensing other pharmacy supplied meds, Promotion of public education on health issues, Tech check Tech, Patient centered care, and Pharmacists role in transitions of care). Submitted KeePosted article and sent out notice for Best Practice submissions.</p> <p>f. President-elect posted</p> <p>g. No report</p> <p>h. No report</p>	<p>5 min</p> <p>5 min</p> <p>5 min</p> <p>5 min</p> <p>5 min</p> <p>5 min</p> <p>2 min</p> <p>2 min</p> <p>2min</p>	<p>T. Wegner</p> <p>C. Crank</p> <p>S. Meyers</p> <p>B. Man</p> <p>M. Lee</p> <p>K. Terry</p> <p>A. Boblitt</p> <p>E. Wozniak</p> <p>L. Fromm</p>

	i. KeePosted Committee Report	i. No report	2 min	J. Phillips
	j. New Practitioner Network	j. Report included in packet.	2 min	B. McCarthy
	k. Ambulatory Care Network	k. Report included in packet. 31 participants. Projects include credentialing, seeking champions and “Retail Healthcare Facilities” position statement.	2 min	B Cryder
	l. Pharmacy Director Network	l. Next meeting this summer.	2 min	S Meyers
	m. 340b Network	m. No report.		
X.	Reports – Technician/Student Chapters/Other			
	a. Technician Representative	a. Nothing to report	2 min	K. VanKuiken
	b. Midwestern University,	b. Nothing to report	2 min	S. Kashyap
	c. University of Illinois at Chicago	c. Nothing to report	2 min	H. Okoroike/H. Dalogdog
	d. Southern Illinois University at Edwardsville	d. Nothing to report	2 min	J. Reimer
	e. Chicago State University	e. Nothing to report	2 min	E Hermes
	f. Rosalind Franklin University	f. Nothing to report	2 min	B. Der
	g. Roosevelt University	g. Nothing to report.	2 min	K. Khaireddine
XI.	Other Business / Reports			
	a. Pharmacy Technician Certification Board	a. Report in packet. New recertification process.	2 min	S. Meyers
	b. ICHP Pharmacy Action Fund **	b. Financial Report (Balance Sheet) in packet.	2 min	S. Meyers
	c. ICHP Building Company LLC **	c. Financial Report (Balance Sheet) in packet.	2 min	S. Meyers
XII.	Summary of Actions. Task assignments	-Accepted the March 2019 minutes - Accepted Financial Report through May 2019 -Accepted Audit Report -Pharmacist as Healthcare Provider -Retail Healthcare Facilities -Vaccinations - Conscientious objections to dispensing medications	2 min	N. Chapman
XIII.	Next Meeting Notice – 1 PM July 31 - Conference Call	Information	1 min	N. Chapman
XIV.	Adjournment	Adjournment was called at 3:04 pm	1 min	N. Chapman

* Information to come

** Information included in Board e-mailing

*** Guest

ICHP BOARD OF DIRECTORS MEETING ATTENDANCE (date)		
Travis Hunerdosse	Immediate Past President*	P
Noelle Chapman	President*	P
Carrie Vogler	President-Elect*	P
Ed Rainville	Secretary*	P
	Secretary-elect	-
Kathryn Schultz	Treasurer*	E
Chris Crank	Treasurer -elect	P
Kristine VanKuiken	Technician Representative*	E
	Technician Representative-elect	-
Bernice Man	Director, Marketing-Affairs*	P
	Director-elect, Marketing Affairs	-
David Martin	Director, Educational Affairs*	E
	Director-elect, Educational Affairs	
Mary Lee	Director, Organizational Affairs*	P
Elise Wozniak	Director-elect, Organizational Affairs	E
Karin Terry	Director, Professional Affairs*	P
Amy Boblitt	Director-elect, Professional Affairs	E
Chris Crank	Director, Government Affairs*	P
Sharon Karina	Director-elect, Government Affairs	P
Bryan McCarthy	Chair, New Practitioners Network	P
Natalie Tucker	Chair-Elect, New Practitioners Network	E
Brian Cryder	Ambulatory Care Network, Chair	P
Elise Wozniak	Northern Region Director*	P
Alifiya Hyderi	Northern Region Director-Elect	E
Amy Boblitt	Central Region Director*	E
Julie Downen	Central Region Director-elect	P
Lynn Fromm	Southern Region Director*	E
Jared Sheley	Southern Region Director-elect	P
Scott Meyers	Executive Vice President*	P
David Tjho	Chairman, Committee on Technology	E
Shivek Kashyap	MWU CCP Student Chapter President	E
Henry Okoroike	UIC COP Student Chapter President	E
Hannah Dalogdog	UIC Rockford Student Chapter President	E
James Reimer	SIUE Student President	E
Erin Hermes	CSU-ICHP Student President	E
Sara Koehnke	Roosevelt University Student President	E
Brit Der	Rosalind Franklin Student President	E
Jennifer Phillips	Editor, <i>KeePosted</i> and Chairman on the <i>KeePosted</i> committee	P
Milena McLaughlin	Assistant Editor, <i>KeePosted</i>	P
Trish Wegner	Vice President of Professional Services, ICHP	P
Maggie Allen	Director of Operations, ICHP	P
Melissa Dyr Dahl	Communications Manager	E

Mateusz Worwa	Roosevelt Chapter Representative	E
Abby Kahaleh	Ambulatory Care Network & Meeting Planning	E
Peter Park***	Midwestern COP student	E
Sandra Durley	Chair 340b Network	E
Jim Dorociak	Past President	P
P= Present; E= Excused; * = voting member of the board		