ICHP Board of Directors Meeting Minutes
Friday March 28, 2014

BOARD OF DIRECTORS		
Tom Westerkamp	Immediate Past President*	P
Mike Fotis	President*	P
Linda Fred	President-Elect*	P
Carol Heunisch	Secretary*	C
Charlene Hope	Secretary-Elect	P
Ginger Ertel	Treasurer*/ Chairman of Website Committee	P
	Treasurer -elect	
Mike Weaver	Chairman of the House*	P
Elizabeth Engebretson	Technician Representative*	A
Ana Fernandez	Technician Representative-elect	A
Jennifer Ellison	Director, Marketing-Affairs*	P
Carrie Vogler	Director-elect, Marketing Affairs	P
Travis Hunerdosse	Director, Educational Affairs*	P
Travis Hunerdosse	Director-elect, Educational Affairs	P
Kathy Komperda	Director, Organizational Affairs*	P
Desi Kotis	Director, Professional Affairs*	P
Frank Kokaisl	Director, Government Affairs*	P
Kathryn Schultz	Director-elect, Government Affairs	C
Diana Isaacs	Chair, New Practitioners Network	P
Brandi Strader	Chair-Elect, New Practitioners Network	P
Kathryn Schultz	Northern Region Director*	C
	Northern Region Director-Elect	
Jennifer Arnoldi	Central Region Director*	P
	Southern Region Director*	
	Southern Region Director-elect	
Scott Meyers	Executive Vice President*	P
David Tjhio	Chairman, Committee on Technology	A
Janey Yu	MWU CCP Student Chapter President	A
Emma Carrol	UIC COP Student Chapter President	A
Julie Bucek	Student Representative from UIC	A
Nadiyah Chaudary	UIC Rockford Student Chapter President	A
Zak Vinson	SIUE Student President	A
Bernice Man	CSU-ICHP Student President	A
Kristine Manlimos	CSU-ICHP Student Representative	A

BOARD OF DIRECTORS		
Alex Mersch	Roosevelt University Student President	A
Jennifer Aguado	Rosalind Franklin Student President	A
Jacob Gettig	Editor, *KeePosted* and Chairman on the *KeePosted* committee	A
Trish Wegner	Vice President of Professional Services, ICHP	P
Maggie Allen	Director of Operations, ICHP	A

P= Present; C= Conference Call; A = Absent; * = voting member of the board

TOPIC	DISCUSSION	PLAN / ACTION
Call to Order	Mike Fotis called the meeting to order at 901AM	-
Announcements/Introductions	Introductions of all present on the conference call	-
Board responsibilities, confidentiality, conflicts of interest	Scott Meyers asked members to review conflict of interest policy and to return the signed and dated acknowledgement form. He emphasized the confidentiality of the information, particularly the financial information, which is discussed at the Board meetings, as well as the need for support by all members of the Board decisions.	-
Approval of Minutes –January 15, 2014	Motion: To approve the BOD minutes from 1/15/2014 meeting as submitted, second - Approved	Approved
Treasurer's Report Financial Reports – February 2014 2013 Audit Review	Ginger Ertel reported (attached) - Reviewed Treasurer's Report through February 2014 and notes we are financially sound. Assets reflect estimated PTCB payment (booked at end of 2013) of $700,000 (though payment not yet received). - No outstanding issues. Auditors provided a clean report.	Informed Approved
Unfinished Business Long-term investment update	Scott Meyers reported - ICHP has $300,000 invested in each of 2 accounts (JP Morgan and Raymond James). The performance of both accounts is being closely monitored to see which one does better. They differ in their financial reporting periods by about 1-2 weeks so results are not available within the same time frame.	Informed
New Business Southern Region Director Pharmacy Tech Topic™ State Proposal	Scott Meyers reported - Brian Thompson resigned from this position and the search for a replacement is underway. The hope is to have a temporary director in place by the May BOD meeting and then an elected director in the fall. - A proposal was made to market Pharmacy Tech Topics™ (PTT) more aggressively to state affiliates. The current process for offering PTT to ASHP state affiliates for a discounted price along with a rebate for each subscription has yielded poor result.	Informed Approved

	The proposal is to ask ASHP State Affiliates to subscribe all of their pharmacy technician members annually to online PTT product for a price of $30 per technician. The PTT online database now has the capability of downloading State Affiliate members and allowing access to all programs on the site. ICHP would provide monthly updates to the subscriber list and bill the affiliates quarterly for new members. MOTION: Approve the proposal for marketing PTT to state affiliates.	
Reports – Staff, Officers, House of Delegates <u>Executive Vice President</u> Membership Report	Scott Meyers reported - Reviewed the membership reports. Membership currently at about 1800 members. An improved strategy for keeping student membership after graduation needs to be developed.	Informed
Board of Pharmacy Update	Scott Meyers reported - Pharmacy Practice Act Rules draft should be published in April. Once that occurs, the public comment period is 45 days. - Medical marijuana Several Board members have been in discussion with Jay Stewart (Div of Professional Regulation Director) regarding the role and involvement of the pharmacist. Some key points identified are that pharmacies cannot be dispensaries; pharmacists may be involved in the dispensing process; a pharmacist will be included on the Medical Cannabis Review Board convened by the Department of Public Health. ICHP will work for an addition to the pharmacy practice act rules so that pharmacists cannot be disciplined through the Practice Act if they are working in a dispensary and compliant with the Medical Cannabis Pilot Program Act. - The Department of Financial & Professional Regulation is looking for final rules from the FDA on compounding oversight and will report back to the Board of Pharmacy in May. - Draft of Controlled Substances Act Rules are published and available for public comment through April 20.	Informed
Pharmacy License Fees increase	Scott Meyers reported - Because the funds in the Illinois Pharmacy Disciplinary Fund and the All Professions Disciplinary Fund are both nearly zero, it is being proposed that license fees be increased. This increase is likely to affect licenses as early as this summer. In exchange for allowing the license fee increases, a number of "asks" of the General Assembly have been created: o Senate agreement for cooperation prior to the occurrence of any further	Approved

	discussions. o Legislative changes that will grant pharmacists provider status in Illinois to the extent possible. o Pharmacist immunizations for all immunizations for all patients 10 and older. o Protection of pharmacist licenses for those involved in medical cannabis dispensing. o Controlled Substances Rules have objectionable parts removed or amended to ICHP agreement. o HB 3638 is held. o Biosimilars bill is held. MOTION: Approval of the above strategy	
<u>Vice President of Professional Services</u>	Trish Wegner reported - Contract with Great Lakes has been signed for ICHP to accredit CE - Update your profile for the student app	Informed
<u>President</u>	Mike Fotis had no further report	
<u>Immediate Past President</u> Nominations Committee	Tom Westerkamp reported - Please reach out to colleagues to solicit candidates for open positions	Informed
<u>President –Elect</u>	Linda Fred reported - Agreement to utilize ASHP Strategic Priorities moving forward. - Identified partners & stakeholders to include IRMA, IPhA, IHA and add professional associations for PA, NP, APN, hospitalists, family medicine. Reach out to these groups to understand their goals and how they may be the same or different. Measurement of member satisfaction. - Other topics discussed at February meeting included fostering volunteer leadership, quality of web resources, and organizational performance.	Informed
<u>House of Delegates</u> Delegate Recommendations – 2013	Mike Weaver reported (attached) - All HOD recommendations have been assigned to the responsible entities	Informed

Reports – Divisions, Committees and Networks		
<u>Educational Affairs</u> Spring Meeting Update	Travis Hunerdosse reported - Registrations are down for the meeting, attendance seems to be better at joint meetings.	Informed
<u>Government Affairs</u> Legislative Day Update	Frank Kokaisl reported - The IPhA Board of Directors has requested that the reception portion of the 2015 Legislative Day be eliminated as a cost-savings measure. At this point, it is uncertain what effect, if any, this action would have on student participation. In order to keep a presence with the General Assembly, it has been suggested that ICHP could host private receptions for key legislators. MOTION : To accept IPhA's proposal to eliminate the Legislative Day reception, and to survey past participants to determine potential impact of the action and to explore conducting ICHP's own private receptions with key legislators in the spring of 2015	Approved
Bill Review	Report was provided in meeting materials for member review	Informed
<u>Marketing Affairs</u>	Jennifer Ellison reported - Presented the revised criteria for the Shining Star Award and the nomination form. MOTION: To accept the revised criteria for the Shining Star Award - The group meets monthly, and is currently working on a Champion Subcommittee, which would include representation from all divisions, and would focus on enhancing the current Champion Program. - Other projects include a student CV mentorship program between students and pharmacists, and development of new membership needs survey.	Approved Informed
<u>Organizational Affairs</u>	Kathy Komperda reported - Meetings continue monthly via conference call. - Main focus has been to consider and plan alternatives to the HOD as well as addressing HOD recommendations. - Progress has been made on investigation of electronic alternatives to the HOD, email to division directors and BOD about how to increase communication to members, and policy for Town Hall meeting. MOTION: To accept the format and follow up proposal for Town Hall meetings as presented via email	Informed Approved

Professional Affairs	Searching for a new sponsor for the Best Practice Award.	Informed
Central Region Director	Jennifer Arnoldi reported - Sangamiss chapter had a successful year of monthly CE programs and will begin planning/scheduling for the upcoming year. - Planning is underway for the annual central region at a Peoria Chiefs game	Informed
Northern Region Director	No report	
Southern Region Director	No Report	
New Practitioner Network	Diana Isaacs reported - Informal meet-up planned for Saturday March 29 7AM—thanks to Desi Kotis for agreeing to meet with the group. - New NPN guidelines for KeePosted have been posted to the web. - Looking for new opportunities to engage members in project or service events. - Upcoming events: Ronald McDonald service event 4/13, Cubs vs Sox game 5/6/14.	Informed
Pharmacy Director Network	Scott Meyers reported - Successful March meeting, great information provide by Rich Kruzynski's presentation	Informed
Clinical Specialist and Researcher Network	Trish Wegner reported - Next meeting to be held in April - Topics needed for Champions Program, please send any suggestions to Trish	

Reports – Technician / Student Chapters / Other Technician Representative Student Chapter Reports MWU-CCP UIC – COP SIUE – COP CSU – COP Rosalind Franklin Roosevelt University	No report See meeting materials for student chapter reports	Informed Informed
Other Business / Reports PTCB PAC Fund ICHP Building Company LLC	Scott Meyers reported - Patient safety requirement for recertification/certifications begins this year. - Background checks on hold for now. Scott Meyers reported - Texas Hold'em fund raiser tonight. - $1K raffle is now underway Scott Meyers reported - Balance sheets included in packet, no actions required	Informed Informed Informed
Summary of Actions Taken / Task Assignments	1. Minutes approved 2. Approved proposal for marketing of PTT to State Affiliates 3. Approved strategy for trade-offs for increased Pharmacy license fees and Pharmacy interests 4. Approved proposal to eliminate Legislative Day Reception 5. Approved revised criteria for Shining Star Award 6. Approved format and follow up for Town Hall meetings	
Next Meeting Notice –	Next meeting to be held on May 14, 2014 at Northwestern University	
Adjournment	Meeting adjourned at 1104AM	